



## Top Eminent Healthcare Group Limited

(卓著健康集團有限公司) \*

*(Incorporated in the Cayman Islands with limited liability)*

**(Stock Code: 6877)**

### **PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR OF THE COMPANY**

Top Eminent Healthcare Group Limited (the “**Company**”) adopts a formal, considered, and transparent procedure for shareholders to propose a person for election as a Company’s director. The following procedures are subject to the Company’s Memorandum and Articles of Association, the Companies Law, Cap. 22 (Law 3 of 1961, as consolidated and revised) of the Cayman Islands, and applicable legislation and regulations:

- If a shareholder, who is duly qualified to attend and vote at the general meeting convened to deal with the appointment or election of Director(s), wishes to propose a person for election as a Director at that meeting, he/she must lodge a written notice at the Company’s principal office at Suite 5406, 54/F, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong, for the attention of the Company Secretary (the “**Company Secretary**”).
- To enable the Company to inform all shareholders of the proposal, the written notice must state: (i) the shareholder’s intention to propose such person for election as a Company’s director; and (ii) the biographical details of the nominated candidate as required under Rule 13.51(2) of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) for publication by the Company. The notice must be signed by both the proposing shareholder and the nominated person, indicating the latter’s willingness to be elected.
- The period for lodging the above notice shall be a 7-day period commencing on the day after the despatch of the notice of the general meeting convened for such election of Director(s), and ending no later than 7 days prior to the date of the general meeting.
- Upon receipt of the above notice from a shareholder after the publication of the notice of general meeting, the Company shall, prior to the general meeting, publish an announcement or issue a supplementary circular disclosing the particulars of the proposed Director pursuant to Rule 13.51(2) of the Listing Rules.

Shareholders who have enquiries regarding the above procedures may write to the Company Secretary at Suite 5406, 54/F, Central Plaza, 18 Harbour Road, Wanchai, Hong Kong.

\* *For identification purpose only*